



# ChangeWorks inc

*Providing Customized Training & Consulting*

## Contact Us:

### Address:

ChangeWorks, Inc.  
11621 Wedd Street, #6  
Overland Park, KS 66210

### Telephone:

(800) 882-0669  
(913) 499-7096

### Web:

[www.ChangeWorks1.com](http://www.ChangeWorks1.com)

### Email:

[changeworks@msn.com](mailto:changeworks@msn.com)

## Clients:

American Century

US Air Force

US Army

Bayer, Inc.

EPA

NASA

National Geospatial-  
Intelligence Agency

US Dept of Education

## About Us:

**ChangeWorks, Inc.** is a small, woman-owned business that has been providing customized training and consulting for clients in both the public and private sectors for more than ten years. Our success comes from listening to clients and designing programs and workshops that address the needs of their organizations. **ChangeWorks'** associates work with fifteen government agencies and numerous private companies, both nationally and internationally, delivering more than 250 days of training annually.

## Workshops:

### Belief Based Learning

- Main Route ©
- Change
- Coaching / Supervision
- Communication / Conflict
- Diversity

### Negotiation

- Interest-based Bargaining
- Influence
- Building Labor-management Partnerships
- Alternative Dispute Resolution

### Superb Customer Service

- Internal / External
- Sales / Negotiation
- Customer-focused Listening
- Quality

### Communication

- Writing
- Listening
- Powerful Presentations
- Creative Use of Conflict
- Effective Human Interaction

### Facilitation

- Effective Meetings
- Consensus Building
- Conflict Resolution
- Advanced Facilitation

### Specialized Services

- Staff Retreats
- Strategic Planning
- Train-the-trainer



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US Navy

National Reconnaissance  
Office

Pfizer

Social Security  
Administration

US Dept of Agriculture

## Developing People

- Supervisors' Changing Roles
- Leaders
- Managers
- Performance Systems
  - Standards
  - Appraisals
  - Coaching for Excellence

## Teams

- Effective Teamwork
- Self-managed Teams
- Stalled Teams
- Team-based Performance Measures

## Technical

- Project Management
- Technical Writing
- Briefings / Presentations
- Finance / Cash Flow / Accounting
- Problem Solving & Decision Making

## Why Choose ChangeWorks?

People rarely stumble because of job-specific skills; they fail in interaction with others. **ChangeWorks'** customized and highly interactive training provides skills for immediate application.

**ChangeWorks** is a General Services Administration (GSA) schedule vendor, which permits us to give you the most favorable client pricing. **ChangeWorks** is listed on the GSA Advantage (<http://www.gsadvantage.gov/>) and the Small Business Administration (SBA) Pro-net (<http://pro-net.sba.gov/>) web sites.

We are looking forward to the opportunity to work with you. Please contact Cherryl Mitchell at **ChangeWorks, Inc.** for more detailed program information.